



**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301  
REGD. / SPEED POST

No. CBSE/Aff./1930414-MS-00820-1314/524967

Dated: 15/02/2013

The Manager,  
SSM Academy,  
Akkaraipatti, Sinthalagundu Post,  
Kuttathupatti Village dindigul,  
Tamilnadu – 624 002

**Sub: Fresh Composite Provisional Affiliation to the above said school**

Sir/Madam,

With reference to your online application dated 25/06/2012 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 01/04/2013 to 31/03/2016.

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
4. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
5. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

|     | Campus area | Enrolment | No. of Sections (pre-primary to X) |
|-----|-------------|-----------|------------------------------------|
| (a) | 1.0 acre    | 1250      | 02 in each class                   |
| (b) | 1.5 acre    | 1875      | 03 in each class                   |
| (c) | 2.0 acre    | 2500      | 04 in each class                   |

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

|      | Category                              | Area of land  | No. of students    |
|------|---------------------------------------|---------------|--------------------|
| (i)  | Secondary School                      | 2000 sq. mtrs | 600 upto Class X   |
| (ii) | Sr. Secondary School with two streams | 3000 sq. mtrs | 900 upto Class XII |

7. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
8. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
9. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
10. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

Contd....2/-

11. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
12. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
13. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
14. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
15. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
16. The school will provide Laboratories, Library and other facilities as per norms of the Board
17. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
18. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
19. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
20. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
21. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
22. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
23. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
24. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
25. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
26. The affiliation Code Number allotted to your school is 1930414. This may please be noted and quoted for any correspondence with the Board.
27. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
28. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of ` 25,000/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation.
29. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
30. The school has been granted affiliation upto Secondary level w.e.f. 01.04.2013 accordingly it has become eligible to open CBSE pattern classes IX from the session 2013-14 and 1<sup>st</sup> Batch of class X of the school will be appearing at the CBSE Examination to be held in the year 2015.

31. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|                                     |         |                 |
|-------------------------------------|---------|-----------------|
| a. Area of school campus            | - 3.4   | Acres.          |
| b. Total built up area              | - 2940  | Sq. Mtrs        |
| c. Area of play ground              | - 11062 | Sq. Mtrs        |
| d. No. of class rooms               | - 12    | - 26 X 22 (Ft.) |
| e. No. of labs                      |         |                 |
| Maths                               | - 01    | - 26 X 22 (Ft.) |
| Computer Science                    | - 01    | - 26 X 59 (Ft.) |
| Composite Science Lab               | - 01    | - 26 X 47 (Ft.) |
| Other rooms                         | - 03    | - 26 X 59 (Ft.) |
| f. Size of Library - 26 X 59 (Ft.), |         |                 |
| g. No. of Books - 2000.             |         |                 |

32. Other conditions are as per Annexure 'A' enclosed.

33. Special conditions to be complied within three months:-

- a) Every School should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Govt. or by any agency identified by the Board.
- b) Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- c) The school is required to re-constitute the School Managing Committee as per the provisions of Affiliation Bye-laws of the Board and ensure that no blood relation is in it. Hence, a revised copy of SMC is required to be submitted.
- d) The school is required to submit a Certificate of land issued/Certified by the Competent Authority (i.e. Registrar/Tehsildar/Land Revenue) in the format given at Appendix-VI of Affiliation Bye-Laws. The Affiliation Bye-Laws and land certificate format are available at CBSE website [www.cbseaff.nic.in](http://www.cbseaff.nic.in).
- e) The teachers should be designated as per classes allotted them with prescribed scales of pay.

Yours faithfully,

DEPUTY SECRETARY (AFF.)

No. CBSE/Aff./1930414-MS-00820-1314

Copy to:-

- 1) The Principal, SSM Academy, Akkaraipatti, Sinthalagundu Post, Kuttathupatti Villagedindigul, Tamilnadu - 624 002
- 2) The Director of School Deduction, School Education Department, Tamil Nadu.
- 3) The Regional Officer, Regional Office CBSE, 1630A, J Block, 16<sup>th</sup> Main Road, Anna Nagar (West), Chennai - 600040.
- 4) The Jt. Secy. (IT), AMC Unit, CBSE, Delhi.
- 5) The Concerned Desk/Section Officer, Tamil Nadu.
- 6) The Director (IT), CBSE, PS-1-2, Institutional Area, I.P. Extension, Patparganj, Delhi-110 092, along-with CD/DVD of the inspection conducted by Inspection Committee, constituted by the Board.

DEPUTY SECRETARY (AFF.)

CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

**Affln.No. 1930414-MS-00820-1314**

**Other Conditions:**

Conditions for which compliance to be submitted within three months from the date of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised from time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons (at least 2-3 from KV/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and others delivered on 13.8.1997.
10. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-
 

|       |   |      |          |  |
|-------|---|------|----------|--|
| Upto  | - | 500  | Students | Rs.60,000/-  |
| 501   | - | 750  | "        | Rs.80,000/-  |
| 751   | - | 1000 | "        | Rs.1,00,000/-                                      |
| Above | - | 1000 | "        | Rs. 100/- per student rounded to nearest thousand. |

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

  
DEPUTY SECRETARY (AFF.)



**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/AFF./ 1930414-SS-00970-1617

11155224

Dated: 8 /11/2016

The Manager,  
SSM Academy,  
Akkaraipatti, Sinthalagundu Post,  
Kuttathupatti Village Dindigul,  
Tamilnadu - 624 002

**Sub: Upgradation to + 2 Stage - regarding.**

Sir/Madam,

With reference to your application dated 29/06/2015 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for **Senior Secondary School Certificate Examinations** for a period of **three years** w.e.f. 01/04/2016 to 31/03/2019 in the following subjects:-

(a) **Languages**:- Hindi Core, Hindi Elective, English Core, English Elective.

(b) **Elective Subjects**: Mathematics, Physics, Chemistry, Biology, Computer Science, Accountancy, Business Studies and economics.

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide **Circular No. 39/20-09-2009 dated 20.09.2009** in the school and will follow the CCE scheme at **Secondary level as per the guidelines of the Board issued from time to time.**
3. **The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.**
4. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
5. It will increase the number of equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

|     | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|-----|-------------|-----------|------------------------------------|---|
| (a) | 1.0 acre    | 1250      | 02 in each class                   | 04 each in class XI and XII                 |
| (b) | 1.5 acre    | 1875      | 03 in each class                   | 04 each in class XI and XII                 |
| (c) | 2.0 acre    | 2500      | 04 in each class                   | 04 each in class XI and XII                 |

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

|      | Category                              | Area of land  | No. of students    |
|------|---------------------------------------|---------------|--------------------|
| (i)  | Secondary School                      | 2000 sq. mtrs | 600 upto Class X   |
| (ii) | Sr. Secondary School with two streams | 3000 sq. mtrs | 900 upto Class XII |

7. The school will provide well equipped Library with all relevant reference books to the academic level of students and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
8. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
10. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

Contd....2/-

JPC

12. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
14. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
15. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
16. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
17. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
18. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of **Rs. 25,000/-** and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs 10,000/- p.m. subject to maximum Rs. 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes XI **w.e.f. 01.04.2016**. Accordingly, 1<sup>st</sup> Batch of class XII of the school will be appeared at the Board's Examination to be held in the year **2018**.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|       |   |   |          |           |
|-------|---|---|----------|-----------|
| (i)   | Area of school campus   | - | 14002.12 | Sq.Mtrs.  |
| (ii)  | Total built up area   | - | 8820     | Sq. Mtrs. |
| (iii) | Area of play ground   | - | 11062    | Sq. Mtrs. |
| (iv)  | No. of class rooms  | - | 54       |           |
| (v)   | No. of labs   |   |          |           |
|       | Physics   | - | 01       |           |
|       | Chemistry   | - | 01       |           |
|       | Biology   | - | 01       |           |
|       | Maths   | - | 01       |           |
|       | Computer Science  | - | 01       |           |
| (vi)  | Size and number of books in the Library 36 X 26 (Sq. Ft.), No. of Books 4112. |   |          |           |
22. **Special conditions to be complied within one month positively failing which the school is liable for action:-**
  - a) The school is required to appoint more qualified teachers i.e. PGT's etc. and submit revised staff list including the subject wise details of PGT's and TGT's, PRT's etc. appointed for Upgradation to +2 Stage and Secondary Level respectively (list showing Name, Designation, Date of Appointment, Date of Confirmation, Qualification etc). Also maintain section teacher ratio i.e. 1.5 teachers per section at each level.
  - b) The school is required to submit a certificate/proof from the Competent Authority/Education Department of the State, to the effect that the school is paying salaries to its staff as per State/Central Govt. norms and also submitted latest copy of acquittance roll of all staff.
  - c) The school is required to submit a certificate from the Bank through which the salaries are disbursed to the effect that the disbursement of salary is effected through ECS mode.
23. **Other conditions as per enclosed Annexure 'A'.**

DEPUTY SECRETARY (AFF)

No. CBSE/Aff./ 1930414-SS-00970-1617

Copy to:-

1. The Principal, SSM Academy, Akkaraipatti, Sinthalagundu Post, Kuttathupatti Villagedindigul, Tamilnadu – 624 002.
2. The Regional Officer, Regional Office CBSE, 1630A, J Block, 16th Main Road, Anna Nagar (West), Chennai, Tamil Nadu – 600 040.
3. The Director (IT), C.B.S.E, Preet Vihar, Delhi alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.
4. The R.O. (T), AMC Unit, CBSE, Preet Vihar, Delhi.

DEPUTY SECRETARY (AFF)



Details OF SCHOOL AFFILIATED TO  
Central Board of Secondary Education

Details Of The School Filled up AFFILIATION/OASIS

|  |  |
|--|--|
| Name of Institution                                  | SSM ACADEMY                            |
| Affiliation Number                                   | 1930414                                |
| State  | TAMILNADU                              |
| District   | DINDIGUL                               |
| Postal Address                                       | AKKARAIPATTI,SINTHALAGUNDU POST,       |
| Pin Code   | 624002                                 |
| Phone No. with STD Code                              | 0451                                   |
|  | Office                                 |
|  | Residence                              |
| FAX No   | 0451-2448855                           |
| Email  | appusamy1@gmail.com                    |
| Website  | http://www.ssmmai.com                  |
| Year of Foundation                                   | 2012                                   |
| Date of First Opening of School                      | 6/1/2012 12:00:00 AM                   |
| Name of Principal/ Head of Institution               | APPUSAMY K                             |
| Sex  |  |
| Principal's Educational/Professional Qualifications: | M.Sc.,B.Ed.,                           |
| No of Experience (in Years):                         |  |
|  | Administrative: 10                     |
|  | Teaching: 15                           |
| Status of The School                                 | Senior Secondary Level                 |
| Type of affiliation                                  |  |
| Affiliation Period                                   | From : 01/04/2019 To : 31/03/2024      |
| Name of Trust/ Society/ Managing Committee           | S.CHENNIMALAI GOUNDER CHARITABLE TRUST |